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Mr J. Church

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St. Andrew's C.P. School West Ella Road Kirk Ella East Yorkshire HU10 7QL

12<sup>th</sup> April 2021

## Parent's Evening

Dear Parents/Carers,

As mentioned in the March newsletter, we will be holding a parent's evening next week. The meetings will occur on Tuesday 20th April and Thursday 22nd April. This will be an opportunity to discuss your child's current attainment after the assessments carried out before Easter. You will also be informed of the ways the school will support your child and what support we need from you.

As we are still unable to have parents/carers in school, we will be using the Parent's Evening System or SchoolCloud (new name) we have used before for booking sessions to provide 10-minute online sessions. This opportunity to book will go live tomorrow on Tuesday 13th April at 7pm. (This is different to the 9pm time provided in the newsletter)

## The full details on how to book is attached to the email.

You will need to use the link and input the relevant information. If you have more than one child in the school, you will only need to input the information for one child. Once you are on the site, you should be able to see your other children as well for booking.

If you require another adult to be in the meeting you will be provided with the opportunity to add another person when you book. Please ensure this is done at this time as we do not control who is on the meeting with you and we will only be providing one meeting per child initially. If you are unable to book, please check if someone else from your child's family has already booked a time.

Once you have booked, you will be sent a confirmation email with a link. Please keep this email to access the meeting on the day. The meeting will start on time and will last for ten minutes and there will be a timer on the screen. Once the ten minutes is over the link will turn off and move on to the next parent(s). Hopefully, this will help you as you will know time won't run over but obviously everyone in the meeting will need to keep to time.

Please be aware that it is the first time the staff have used this system like this so please be patient.

We think it will be a very important time for teachers and parents to discuss the way forward for your child. It is understandable that you have concerns about the work your child has missed out on. Please be assured we share your concern and that we will be doing our utmost to help your child catch up in the short term and over the coming year.

Kind Regards,

Mr Church